



PHILIP L. BROWNING  
Director

**County of Los Angeles  
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

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April 29, 2015

To: Supervisor Michael D. Antonovich, Mayor  
Supervisor Hilda L. Solis  
Supervisor Mark Ridley-Thomas  
Supervisor Sheila Kuehl  
Supervisor Don Knabe

From: Philip L. Browning  
Director

**NOTIFICATION OF AMENDMENT TO THE INDIVIDUALIZED TRANSITION SKILLS  
PROGRAM (ITSP) CONTRACTS**

This is to notify the Board that I have used Board delegated authority, as adopted by the Board of Supervisors on April 14, 2015, to amend the Statement of Work (SOW) and Line Item Budget for the Individualized Transition Skills Program (ITSP) contracts with Children's Institute, Inc. (CII) and The Community College Foundation (TCCF). The amendment will modify the SOW to facilitate the continuation of the ITSP contract, while the ITSP program is redesigned and re-solicited. This contract was especially developed to enhance daily life skills and to promote self sufficiency for the population it serves.

The cost of the contracts is \$3,103,828 financed, using Chafee Foster Care Independence Program funds (Chafee) at 57 percent (\$1,769,182) Federal revenue and 43 percent (\$1,334,646) State realignment funds. Sufficient funding has been included in the Department's Fiscal Year (FY) 2015-16 Budget Request.

If you have any questions or need additional information, you may call me or your staff may contact Aldo Marin, Board Liaison, at (213) 351-5530.

PLB:EM:LTI  
EO:FC:ct

c: Interim Chief Executive Officer  
County Counsel  
Acting Executive Officer, Board of Supervisors  
Probation